

Proposed Decision to be made by the Joint Managing Director for Resources on or after 15 September 2017

Approval to Proceed with Procurement – Provision of Audio Visual Equipment for Schools

Recommendations

- 1) That the Joint Managing Director for Resources approves proceeding with an appropriate procurement process for the provision of Audio Visual Equipment for Schools.
- 2) That the Joint Managing Director for Resources approves and authorises the Head of Performance and ICT Services to enter into all relevant contracts for the provision of Audio Visual Equipment for Schools, on terms and conditions acceptable to the Head of Law and Governance.

1.0 Background

- 1.1 This report requests the approval to proceed with the procurement for the Provision of Audio Visual Equipment for Schools. The Kent County Supplies (KCS) framework “Interactive AV & IT Hardware Solutions Y16019” will be used as the route to market.
- 1.2 The benefits of using this framework are that a) it is fully compliant with the Public Contract Regulations 2015, b) there is a good choice of specialist AV suppliers on the framework and c) we can conduct a mini competition within the framework, removing the need to conduct a full and lengthy supplier evaluation.
- 1.3 A contract coming from this procurement exercise is expected to be for a one year term with options to extend it to a maximum of two further years.
- 1.4 Over a three year term predicted spend is expected to be in the range of £675,000. However this is dependent on the schools demand.
- 1.5 This Procurement is the renewal of an existing requirement without significant changes.
- 1.6 Any costs associated with this contract will be met from within the resources allocated to the service.

2.0 Timescales associated with the decision and next steps

- 2.1 The existing contract expires on 31st October 2017. It is proposed that the tender will be launched in September 2017, with the new contract commencing in November 2017.

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This report was circulated to the following members prior to publication.

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